



2008-2009 Substitute Pay Calendar

PAY PERIOD	INCLUSIVE	CHECKS ISSUED
August 13 - August 29	13 days	September 15
September 1 - September 12	9 days	September 30
September 15 - September 26	10 days	October 15
September 29 - October 10	10 days	October 30
October 13 - October 24	10 days	November 14
October 27 - November 7	9 days	November 28
November 10 - November 21	10 days	December 15
November 24 - December 5	7 days	December 30
December 8 - December 19	10 days	January 15
January 5 - January 16	10 days	January 30
January 19 - January 30	9 days	February 13
February 2 - February 13	10 days	February 27
February 16 - February 27	10 days	March 13
March 2 - March 13	10 days	March 30
March 16 - March 27	9 days	April 15
March 30 - April 17	10 days	April 30
April 20 - May 1	10 days	May 15
May 4 - May 15	10 days	May 29
May 18 - May 29	9 days	June 15
June 1 - June 5	5 days	June 30

Please report employees on a weekly basis - Due each Friday.

The substitute checks will be mailed out the day before check issue date. If a long-term substitute wants their check to be sent to the school, they must notify us the day before the checks are to be mailed.

Substitute checks are not to be picked up at the Office of Financial Services.