

Emergency Preparedness

School officials must work swiftly to safeguard students and staff in the event of an emergency. The information that you provide each school year is vital.

Keep these tips in mind:

- Provide accurate contact information
- Provide emergency names/numbers
- Provide school nurse with 1-2 day supply of your child's medications
- Notify school of suspicious or potentially dangerous activity in and around the school
- Know if your child's classroom has a designated meeting place



What to do during a school emergency

In an emergency situation, your first reaction may be to call or come to the school. While that is a natural response, it may interfere with emergency agencies that are dealing with the situation. We ask that instead of going to the school, you get information from the following sources:

- **Anderson School District Five Office**
(864) 260-5000
- **Anderson School District Five website**
www.anderson5.net
- **Tune-in to local TV/Radio for news alerts**
- **Call Anderson County Sheriff's Office**
Or Anderson City Police Department
(864) 260-4444

School Actions:

Lockdown: Secures the building and safely shelters all students, staff, and visitors inside the school building by locking **all doors**. Used when conditions inside the school are unsafe, such as with the entry of an intruder.

Reverse Evacuation: Moves all students, teachers, and visitors inside the building while locking and monitoring all exterior doors. Used when it is safer inside than outside.

Shelter-in-Place: Classroom windows and doors are sealed with plastic and tape to prevent fumes from coming in. HVAC system is shut down.

Evacuation: Requires students, staff and visitors to exit an unsafe building.

Severe Weather Safe Areas: Designated locations within the school to seek shelter from severe weather.

Drop, Cover and Hold: Students drop to the floor, cover their faces and heads and hold on to a table or desk to maintain their present location/position.

What types of emergencies might impact my child's school?

All emergencies impact schools including local and national events. Here are some examples of emergencies with actions that a school may take in response:

Severe Weather: May result in Severe Weather Safe Areas, or Shelter-in-Place.

Fire: May result in Evacuation or Shelter-in-Place, depending on location and severity of the fire.

Weapons: May result in a Lockdown or Reverse Evacuation.

Bomb Threat: May result in an Evacuation.

Chemical / Hazmat / Biological Materials: May result in Shelter-in-Place or an Evacuation, depending on the location and type of incident.

Intruder: May result in a Lockdown, Reverse Evacuation, or Evacuation, depending on the circumstances.

Communication

It is understandable that parents will want to get in touch with their children in the event of an emergency. However, trying to call your child's cell phone may prevent them from hearing important, and perhaps even life-saving information.

Please avoid calling the school during an emergency – the school staff will be dealing with the situation and may not be available to answer the phone. Parents should use the communication resources listed in this brochure to get information during an emergency.

Parent Reunification Procedures

1. Provide your PHOTO ID when picking up your child during an emergency.
2. Do not call the school. Please call (864) 260-5000 or (864) 260-4444.
3. Please follow directions from emergency responders and school personnel.

We are prepared

As a parent, you should feel confident in knowing that Anderson School District Five has an extensive emergency plan that has been modeled after the National Incident Management System. Please understand, our plan doesn't just sit on a shelf. District Five conducts annual training, both at the district level and at the school level, to keep our staff prepared in the event of an emergency. In addition, every school conducts emergency drills throughout the school year.

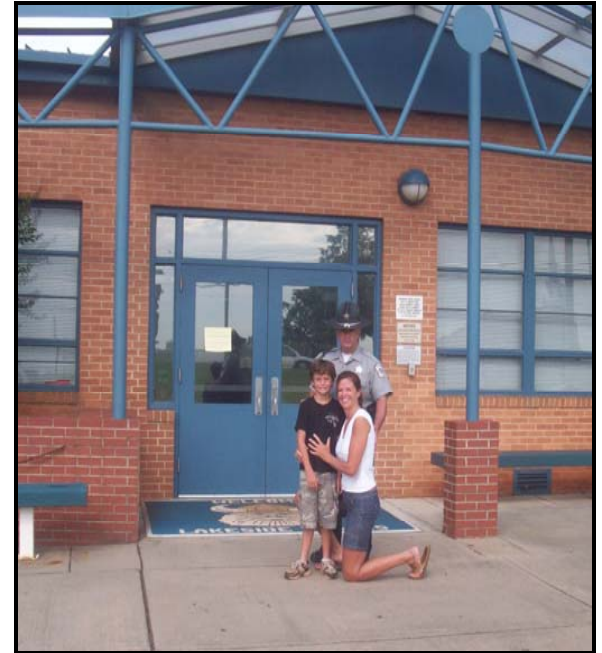
It is our hope that this brochure will assist you in being prepared and informed about school emergencies. Through the necessary partnership with students, staff, parents and community, we strengthen our ability to keep our schools and our children safe.



This brochure was made possible through years of collaboration between local emergency services, district staff, programs and grants.

Contact Information

Anderson School District Five
School & Community Services
Dr. Cory Williams, Director
400 Pearman Dairy Road
Anderson, SC 29625
(864) 260-5000



SCHOOL EMERGENCIES

Anderson School District Five is committed to ensuring the safety and security of our students, staff and visitors.



A GUIDE FOR EVERY PARENT