



Anderson School District Five

High School eLearning Procedures for 2020-21

- Students/teachers will log in to each class of the day Monday through Thursday as follows for instruction via Google Meets:
 - First block – 8:30am
 - Second block – 10:00am
 - Third block – 12:30pm
 - Fourth block – 2:00pm
- Students must log in at the designated time to be counted present.
- Students must be seen on the web cam in order to be counted present and should keep the camera on throughout the session.
- Friday will serve as an asynchronous instructional day. Teachers will not hold virtual class and will not take attendance, but may assign work for students to do at home.
- Teachers will deliver instruction through Google Meets for 20 – 40 minutes. An assignment/task will be assigned that can be due by the end of the block or the beginning of class the next day. Or, students could be assigned to work on a project that is due at a later date. In any case, teachers must ensure that students are aware of the due date/time for all tasks or assignments.
- Teachers will work with students who are sick or are having technical issues to extend the due date(s) for assignments so that they can be completed within a reasonable timeframe. Students no longer have two additional days for every assignment. Students who need additional time should request it in writing. Teachers should be cognizant of working with students who may be ill and should allow ample time to complete assignments in such a case.
- Teachers should attempt to make contact and document such contact with all students who do not log in on the first day of eLearning.
- Once students begin attending eLearning classes, teachers should make and document contact after two consecutive absences.
- The retake policy for major assessments still applies during eLearning.
- Grading percentages during eLearning remain the same as with in-person instruction. Teachers should ensure that a minimum of 4 assignments are assessed within each grading category.