

1. What time does the school building open each day? _____
2. Upon the 8:10 bell, students must go directly to their locker or their _____ block class. Failure to comply with this rule will result in disciplinary action.
3. What time do you report to the SW and AVCC busses to depart for first block? _____
4. Students are considered tardy to **school/class** if they are not in their _____ when the bell rings.
5. **ALL DRESS CODE VIOLATIONS MUST BE CORRECTED TO ATTEND CLASS or BE ON HALLWAYS.**
Students are required to possess their student ID badges while on campus. Students not possessing their ID's during the academic school day will receive _____ action. Dresses, skirts, shorts, or pants cannot show _____ above the knee. Shirts, tee shirts, blouses or dresses must have _____ and **not** show cleavage, backs, or midriiffs. If students wear leggings, jeggings, exercise pants, or yoga pants, tops must reach **mid-thigh in the course of normal movement**, front and back. Undergarments that show or sagging pants **while on the school campus**, before school, during school or after school, will not be tolerated. For **ALL** dress code violations and failure to possess ID badges **after taking this test**, the first offense will be a _____. The second offense will be detention/call home. The third offense will be _____.
6. When students are addressed by **any** adult in the building, students should respond in a _____ manner every time. If the student does not, the student will receive immediate disciplinary action. If the student has an issue or concern, they must comply and then seek out their administrator in a private and confidential manner.
7. Every student is issued a Chromebook and permitted to use computers in labs for _____ purposes.
8. Students are allowed to have food and drink in the hallway (**True or False**).
9. Students who park in the back parking lot must enter in the door on the _____ side of the gym. Students who park in the front parking lot or who ride a bus must enter the _____ doors.
10. Students who ride the bus must be _____ in the mall area by **3:46** at their assigned bus location. Students who are car riders or who are picked up by parents/guardians must exit the building by **3:46** unless attending Power Hour or another designated school activity.
11. Students will eat lunch at cafeteria tables or designated areas only. No food is permitted on _____ areas.
12. Students will be limited to _____ phone checkouts per semester. Parents/guardians are required to physically sign out their student upon the fourth check out. Students are **NOT** allowed to sign themselves out.
13. Once students arrive on campus they are not permitted to leave unless properly signed out in the front _____. Failure to follow this procedure will result in disciplinary action.
14. Any student who has their cell phone stolen will be directed to the _____. It is imperative that students watch their belongings.
15. Upon the first placement of a student to a full day of In-School Suspension or Out-of School Suspension, the student will lose their driving privileges for five _____ days.
16. Students must immediately exit their car upon arrival on campus. Students who loiter (hang out) in the parking lot **before** school or **after** school will have disciplinary consequences. Students in the parking lot **during school hours** (without **ADMINISTRATOR** approval) will lose their driving privileges for a minimum of _____ school days.
17. Students may not return to the parking lot without administrator approval once arriving in the school building. Students who have administrator approval will be _____ by a member of the school staff.
18. Upon returning Chromebooks, each student will receive a receipt. It is the student's responsibility to maintain this receipt. If school records indicate a student failed to turn in Chromebook, the student must provide the _____ to verify the record in order to not be charged.
19. If a student is absent from school, it is the _____ responsibility to ask for make-up work.
20. Students may have a cell phone out in the mall/cafeteria area; however, if a student is seen talking on a cell phone, taking pictures, or causing any type of disruption with a cell phone during school hours (i.e. music can be heard, clusters of students are gathered around, they are using it to incite an altercation, etc.), the phone shall be _____ and consequences shall apply.
21. All medication must be properly labeled, in its original container, and brought to the _____ office upon student's arrival at school. Prescription, herbal, and homeopathic medication must be brought to the school in a container appropriately labeled by the pharmacy, or physician, stating the name of the medication and the dosage.

22. Students with early dismissal must leave campus within _____ minutes of class ending. Students who fail to follow this procedure may be placed in an additional course(s) and /or receive disciplinary consequences, including loss of driving privileges for the **remainder of the semester**. If students need to arrive earlier or stay later, they should seek _____ approval.
23. Students not participating in a _____ activity may not stay after school to watch practice (even family).
24. Cell phones confiscated from the classroom will be sent to the front office. Upon the first cell phone offense the _____ will be allowed to pick-up the cell phone. Upon the second cell phone offense, **parents/guardians** are required to pick-up confiscated cell phones every time. The cell phone will be kept for multiple academic school days based on the number of offenses (see student handbook).
25. **If cell phones are not being utilized for academic instruction in class**, your cell phone cannot be _____. "I was looking at the time on my cell phone" or "it just fell out" won't be considered acceptable excuses; it will be considered a violation of the cell phone policy and result in the phone being _____ by the teacher.
26. Refusal to give a cell phone to a teacher will result in _____ days of ISS and the student will still have to give the phone to school administration. Refusal to give a cell phone to an administrator will result in three days OSS.
27. If a student is having a possible conflict with any other student, they should report it to administration. Administration will assist in settling the matter _____ and confidentially. If students attempt to settle it on their own or take the matter "in their own hands," they will have the consequences outlined for verbal and physical altercations in the student code of conduct. Going to "ask a question" to another student in the mall area/cafeteria or hallway is not an appropriate way to solve a conflict.
28. Distribution of indecent materials is a disciplinary offense. These materials include but are not limited to: photographs, videos, _____, or other visual methods containing images of a sexual nature or exposing one's sexual organs or transmitting sexually suggestive material to others within the school environment.
29. Possession and use of alcohol/illicit drugs is prohibited on school grounds or at any _____ sponsored activity.
30. Any student in the hallway during class must possess an official school hall _____.
31. Unwelcome sexual advances, requests for sexual favors, and other inappropriate oral, written, or physical conduct of a sexual nature when made by a student or staff member to another student or staff member constitutes _____ harassment.
32. No student may possess, use, or distribute any object, device, or instrument having the appearance of a _____, including, but not limited to, look-a-like guns, water guns, toy guns, non-functioning replicas of guns, pellet guns, and objects that are a facsimile of a real weapon.
33. While on school grounds, in school buildings, on buses or at school-related functions, students will not possess any item capable of inflicting injury or harm (hereinafter referred to as a weapon) to persons or property when that item is not used in relation to a normal school activity at a scheduled time for the student. No vehicles parked on school property may contain firearms, knives with a blade of _____ inches or more, blackjacks, razors, or other items which are generally considered to be weapons. Knives of any size are not permitted on the T.L. Hanna campus.
34. The same rules that apply at school also apply on the bus including any school-sponsored activity. True or False
35. All students will be referred to Anderson Oconee Pickens Behavioral Health after their _____ tobacco offense (the first offense is ISS). Failure to participate in this program will result in further disciplinary action.
36. Student drivers who receive their first ISS or OSS will additionally lose their _____ privileges for 5 school days. Students that receive their fourth ISS or OSS will lose their driving privileges for the remainder of the year.
37. T.L. Hanna High School does not allow students to use or to possess tobacco products or tobacco paraphernalia, including _____ cigarettes. Liquid in Electronic cigarettes (E-cigs) will be tested. If it contains any _____ drug-related substance, it will be treated as a drug offense based on the student code of conduct.
38. Serious offenses committed outside of school can result in student _____ from School.
39. Students will face disciplinary consequences for being tardy to school: 3rd tardy warning, 4th tardy 3 day cafeteria clean up or ISS for 1st block, 5th tardy 1st block ISS, 6th tardy full day ISS and loss of driving privileges for 5 days. *Student tardy for 2nd, 3rd, or 4th block: 1st tardy warning, 2nd tardy warning, 3rd tardy teacher detention, 4th tardy ISS for that block, 5th tardy full day ISS loss of driving privileges for 5 days (True or False)*
40. Students who are unable to present their _____ to purchase lunch will be asked to go to the end of the line.
41. Students are allowed to have one earbud and headphones in hallways (**True and False**).
42. Students can be assigned detention or cafeteria _____ for some level one offenses.

Answers to Student Handbook Test

Each ANSWER is worth TWO Points for a total of 100%

These are the acceptable answers for the test. If you see an alternate answer that is not listed, please use your professional judgment.

1. 7:30
2. First
3. 7:55
4. Seat (desk, chair)
5. (a) Disciplinary (administrative, discipline, punishment, consequence, referral)
(b) Skin (leg, thigh)
(c) Sleeves
(d) Warning (talked to, conferenced with, verbal reminder)
(e) In-School Suspension
6. Respectful (positive, appropriate, acceptable, nice)
7. Educational (school, academic, learning, classroom, class)
8. False
9. (a) Boy's (home, senior/junior, Coach Cann's side)
(b) Front (main, center)
10. Seated (parked; "located" in the mall area is not an acceptable answer)
11. Carpeted (non-tiled, upper, perimeter; stage is a possible answer, but too general to receive full credit)
12. Three
13. Office (front desk, receptionist)
14. School Resource Officer (SRO, Officer Hill, cop, police, law enforcement; "security" is not an acceptable answer)
15. School (academic, class; "calendar" is not an appropriate answer)
16. Fifteen
17. Escorted (accompanied, taken, walked; "watched" is not an acceptable answer)
18. Receipt (documentation, proof, paper, slip)
19. Student's (kid's, my)
20. Confiscated (taken, collected, acquired)
21. Nurse's ("front" is not an acceptable answer)
22. (a) Ten
(b) Administrator (Assistant Principal, Principal, they might name a specific AP or Mr. Tobin; "teacher or adult" is not an acceptable answer)
23. Extra-curricular (after school, athletics, clubs, etc.)
24. Student (kid, I, they might list their individual name)
25. (a) Visible (out, seen, exposed, used, noticed)
(b) Confiscated (taken, collected, acquired)
26. Three
27. Privately (quietly, secretly, quickly)
28. Texts (Snapchat, Instagram, Tweet, FB, WICKR, any social media answer)
29. School (district, TLH)
30. Pass
31. Sexual
32. Gun (weapon)
33. 2.5
34. True
35. Second
36. Driving (parking, hang tag)
37. (a) Electronic (E-cig, vape,
(b) Illegal (against the law; naming one specific drug is too specific of an answer)
38. Expulsion
39. True
40. ID
41. False
42. Clean up